

Continuing vocational education programmes

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Translated by machine translator

Laundry washing and ironing

Education program
Household
Code of program
10T 814 01
Qualification
Loundry washer and ironer First level of professional qualifications
Previous education
No restrictions
Address, phone
Slokas street 68, Jūrmala, phone 67811704
Language
Latvian
Form of the program
Full-time
Duration of the program
960 hours
Education document
Certificate of qualification

Annual tuition fee
For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free
Description of what does a laundry washer and ironer do
He can make the right choice for the appropriate type of cleaning of clothing, can make cleaning, ironing and packaging obligations of clothing and other textile products, is able to use a variety of clothing cleaning machines and technologies in his work, can perform high-quality customer service at the Laundry.
Education subjects
<ul style="list-style-type: none"> Labour protection and first aid Chemical processes in the care of textures Environment and health knowledges Tekstīliju veidi un to kopšana, simboli Characteristics and types of fibres and materials Clothing equipment Classification and washing of laundry Washing postprocessing Practical training in washing Social-psychological preparation Sport Qualification practice (240 hours)

Cook's assistant

Education program
Catering services
Code of program
20T 811 021
Qualification
Cook's assistant Second level of professional qualifications
Previous education
No restrictions

Address, phone

Slokas street 68, Jūrmala, phone 67811704

Language

Latvian

Form of the program

Full-time

Duration of the program

1204 hours

Education document

Certificate of qualification

Annual tuition fee

For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free

Description of what does a cook's assistant do

Cook's assistant works in catering company: makes pretreatment of food products, is able to act and care of a catering equipment, prepares simple meals and additives in accordance with the rules on sanitation, hygiene and occupational safety, makes semi-finished products of culinary

Education subjects

Communication

Bases of computing

Health lesson

Food physiology, sanitation and hygiene

Organisation of work in catering company

Labour protection

Catering equipment

Knowledge of food products

Basics of Customer service

Cooking technology

Accounting and calculation

Sport

Qualification practice (420 hours)

Confectioner's assistant

Education program
Catering services
Code of program
20T 811 021
Qualification
Confectioner's assistant Second level of professional qualifications
Previous education
No restrictions
Address, phone
Slokas street 68, Jūrmala, phone 67811704
Language
Latvian
Form of the program
Full-time
Duration of the program
684 hours
Education document
Certificate of qualification
Annual tuition fee
For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free
Description of what does a confectioner's assistant do
Confectioner's assistant prepares raw materials for work, makes the simplest yeast dough products, sand cookies, salty pastry fillings and finishing dray semi-finished products. Works in confectionery and catering companies, where prepares confectionery products.

Education subjects

Sanitation and hygiene
Production organization in confectionery
Labour protection and first aid
Bases of confectionery products technology
Confectionery equipment
Bases of science of food commodities
Design of confectionery products
Communication
Practical training in confectionery works
Qualification practice (240 hours)

Data entry operator

Education program

Using of computers

Code of program

20T 482 001

Qualification

Data entry operator
Second level of professional qualifications

Previous education

Elementary education

Address, phone

Slokas street 68, Jūrmala, phone 67811704

Language

Latvian

Form of the program

Full-time

Duration of the program
720 hours
Education document
Certificate of professional qualification
Annual tuition fee
For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free
Description of what does a data entry operator do
The Data entry operator learns the skills of working with the computer in using the applications, entering information into the database. He can work at shops, malls, wholesales bases, warehouses.
Education subjects
<ul style="list-style-type: none"> Public and human safety Computer training Technology of data entering Professional contact Management of office work Labour rights Qualification practice (240 hours)

Computer systems technician

Education program
Computer systems, databases and computer networks
Code of program
30T 483 01 1
Qualification
<ul style="list-style-type: none"> Computer systems technician Third level of professional qualifications

Previous education
Secondary education
Address, phone
Slokas street 68, Jūrmala, phone 67811704
Language
Latvian
Form of the program
Full-time
Duration of the program
960 hours
Education document
Certificate of professional qualification
Annual tuition fee
For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free
Description of what does a computer systems technician do
Computer system technician works in organisations or with individual computer users: he can install, configure, diagnose, prevent failures and upgrade hardware, simple networks and software, give consultations about hardware, software and office equipment.

Education subjects

Labour protection and first aid
Computer logic
Electrical engineering and electronics
Peripheral appliances and office equipment
Programming languages
Operating systems
Applications
Computer networks and security
Construction and maintenance of computer systems
Qualification practice (240 hours)

Electrical equipment assembler

Education program

Electrical equipment

Code of program

20T 522 03 1

Qualification

Electrical equipment assembler
Second level of professional qualifications

Previous education

Elementary education (9 classes)

Address, phone

Slokas street 68, Jūrmala, phone 67811704

Language

Latvian

Form of the program

Full-time

Duration of the program

1040 hours

Education document

Attestation of vocational education

Annual tuition fee

For persons with disability or anticipated disability education at Jūrmala Vocational Secondary School is for free

Description of what does a electrical equipment assembler do

The electronics assembler is doing a job at electronics repair companies, electronics dealerships, companies with the programmable auto-management system. The electronics assembler assembles and repairs electromechanical devices.

Education subjects

Professional education subjects:

Labour protection and first aid

Drawing

Locksmith works

Bases of electrical engineering

Bases of electronics

Electrical measurements

Electrical equipment

Automation

Electrical equipment assembly

Operation of electrical equipment

General education subjects:

Communication

First foreign language (english)

Latvian language

Math

Informatics

Physic

Economy

History of Latvia and the World

Labour and commitment rights

Qualification practice (840 hours)

<https://www.siva.gov.lv/en/continuing-vocational-education-programms>